

Company Overview

Word + Carr Design Group is an award-winning landscape architecture design/build/service firm based in Austin, Texas. We undertake a diverse range of projects in Texas and beyond, including residential, commercial, and institutional work at a variety of scales. With a focus on threading the line between public persona and private life, we create spaces with an emphasis on functionality, meaning, and beauty.

Construction Estimator

The Construction Estimator is a critical position at Word + Carr Design Group. This position is responsible for evaluating bid specifications and drawings to develop accurate estimates, gathering information and analyzing key metrics to produce conceptual pricing, construction bids, change orders, and schedules. Drawings may be prepared in-house or by outside firms. This position reports directly to the Chief Operating Officer.

We're looking for someone who's detail-oriented, has a strong grasp of construction costs and materials, and can move fluidly between field conditions and desk work. The ideal candidate brings experience in landscape construction or a related trade, communicates clearly with both crews and clients, and takes ownership of accuracy under deadline pressure. Responsibilities include:

- Analyze and interpret Landscape architectural drawings and documents to determine scope of work.
- Identify and quantify cost factors, such as production time, materials, and labor expenses.
- Obtain bids from vendors and subcontractors by specifying materials and scope of work, identifying qualified subcontractors, and negotiating price.
- Collaborate with designers, clients, contractors and subcontractors on estimates.
- Perform material takeoffs and identify any gaps in the scope of work.
- Confirm field measurements and spot elevations against CD set as necessary
- Call in a dig test to have utilities marked prior to construction.
- Understand and evaluate project risk and schedule sensitivities.
- Build and maintain Gantt charts for each project.
- Assist with a variety of other responsibilities, both in the office and in the field:
 - Subcontractor relationships
 - Client and Designer Relationships
 - Attend weekly staff meetings
 - Attend on-site preconstruction meetings and take notes for the team.

Education & Qualification Requirements

Degree in construction or engineering and 3 to 5 years of construction estimating experience are preferred.

Physical Requirements and Schedule

Ability to navigate construction sites, including walking, stooping and lifting up to 40lbs. Proficiency in computer use for extended periods of time. Flexibility to work overtime and weekends as dictated by project deadlines.

Application Instructions

Please send a cover letter, resumé and portfolio to hr@wordandcarr.com. Applications without a cover letter will not be considered. All applicants must have a valid Texas Driver's License and your own vehicle.

Word + Carr Design Group is an Equal Opportunity Employer and does not discriminate in any aspect of employment. Please see <https://www.eeoc.gov/> to understand your rights.